



TATE REEVES  
GOVERNOR

STATE OF MISSISSIPPI  
DEPARTMENT OF PUBLIC SAFETY  
MISSISSIPPI LAW ENFORCEMENT OFFICERS' TRAINING ACADEMY

SEAN TINDELL  
COMMISSIONER

TONY CARLETON  
DIRECTOR

To: Chiefs, Sheriffs, and Administrators

From: Director, MLEOTA

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We appreciate you trusting us to train your officers. We do not take this lightly and are committed to providing your staff with the highest quality training possible. We strive to go beyond the curriculum set by standards and training so that your staff is ready to meet the needs of your community. To make this happen, we are implementing the following changes.

**\*\*\*Have the recruit scan this QR code ASAP for us to start the training process.\*\*\***



**Pre-registration Scan QR code**

**\*PLEASE READ CAREFULLY**

\*We have changed the **pre-PT test**. Pre-PT tests will now be administered on select dates listed below **before** the start of the Academy. This means that we will no longer offer a pre-PT test on the first day of the Academy unless there are extenuating circumstances. Before administering the pre-PT test, the recruit's application with the included physician's approval **must** be turned in.

**The initial pre-PT test dates will be November 26, 2024 and December 10, 2024. A remedial date will be provided on December 17, 2024, for those who failed and would like another chance to pass. All pre-PT tests will be conducted at 9:00 am at the MLEOTA gym.**

Officers must score a minimum of 50% before being allowed admittance to the Academy. If a student fails any portion, they will be given the results along with a program for

improvement. Our assessment of the fitness level of the officer and your encouragement will provide the ingredients to have them ready to meet the program's challenges.

### **COURSE TUITION AND EXPENSES**

\*Refresher class training is \$1,000 (*not including meals or lodging*) for eleven (11) weeks (200 training hours) and prorated for those individuals who do not complete the entire 11-week course. This course will run concurrent with the basic class and will be given a schedule.

\*Meals are \$10.00 each. The motel is \$40.00 per night.

\**Tactical Driver Training for the Refresher Class.* A vehicle will be required for this training. We request that all wheel covers be removed and the vehicle be equipped with a spare tire and jack. Our Academy will not furnish oil, transmission fluid, or engine coolant. A large portion of this training will be devoted to Emergency Vehicle Response and Pursuit Driving. Sirens and Blue lights will be required for this training.

\**Firearms training.* The firearms curriculum consists of 52 hours of firearms training. The number of students training with a semi-automatic pistol has continued to increase. Additionally, our curriculum has evolved to reflect the training needs of modern policing. A refresher recruit will now fire at least 1250 rounds and use several more targets than before. These changes will require a slight increase in the differential ammunition cost if the student uses a semi-auto pistol during training. We furnish all semi-autos with ammunition. The cost differential for training with a semi-auto will be as follows:

- We can bill your agency.
- Your agency may send a check.
- Your agency may provide ammo.

9mm \$ 260.00

45 Cal \$288.00

40 Cal \$252.00

If we can assist you in any way or answer any questions, please do not hesitate to call.

Tony Carleton  
Director  
MLEOA  
[tcarleton@dps.ms.gov](mailto:tcarleton@dps.ms.gov)  
601-933-2128 office  
601-906-1355 cell

## Refresher Class # 1-2025

January 5, 2025 – March 20, 2025

### Attention

The refresher class is an 11-week training course consisting of 200 training hours. This class will be concurrent with the basic class which will take place over eleven weeks. All officers must pass a pre-entry P.T. test before being allowed into the program. The application **must** be turned in **prior** to taking the pre-PT test (*see scheduled Pre-PT dates below*).

### Important Dates

First Pre-PT test at MLEOTA (Gym)	November 26, 2024 @ 9:00 am.
Second Pre-PT test at MLEOTA (Gym)	December 10, 2024 @ 9:00 am.
Remedial Pre-PT test at MLEOTA (Gym)	December 17, 2024 @ 9:00 am.
<b>Basic Class Begins at MLEOTA (Gym)</b>	<b>January 5, 2025 @ 12:00 pm.</b>

### Application Deadline

Return the completed original application to our office.

MLEOTA – Attn. Kaitlyn Hankins – [khankins@dps.ms.gov](mailto:khankins@dps.ms.gov)  
3791 Hwy 468 W  
Pearl, MS 39208  
601-933-2128

### **\*REQUIRED DOCUMENTS**

#### **PLEASE BE SURE OF THE FOLLOWING:**

- ✓ Make sure the application and medical forms are completed in full.
- ✓ Return the completed original application along with a copy of the completed application to the office by the stated deadline.
- ✓ Return 2 copies of your high school diploma, transcript, or G.E.D.
- ✓ Return a criminal history NCIC Report.
- ✓ Please **pay strict attention** to answering **questions 11-14 on page 5** of the medical forms.
- ✓ Make certain results of EKG are included.
- ✓ Include a recent passport-style photo of the officer.
- ✓ Copies of C.P.R. and First Aid Cards – please send with the application.

**\*Note:** All items on this list must be turned in **BEFORE** the scheduled Pre-PT test date.

For cancellations, please call 601-933-2128 or email Kaitlyn Hankins – [khankins@dps.ms.gov](mailto:khankins@dps.ms.gov)



## Important Information

### Refresher Law Enforcement Training

#### Class # 1-2025

January 5, 2025 – March 20, 2025

- You will be billed for tuition in the 6th week of the class. Tuition may be paid by check or money order and payable to the Mississippi Law Enforcement Officers Training Academy (MLEOTA).
- Certification of your officer(s) by the Board of Law Enforcement Officer Standards and Training (BLEOST) will not be processed until your tuition has been paid in full.
- Enclosed, please find the following: 1) Application(s) for Refresher Law Enforcement Training. 2) A list of supplies needed by the officer during training.
- Please answer every question. The application(s) will be returned to your office if any part is not completed.

#### **REFRESHER LAW ENFORCEMENT TRAINING SUPPLY LIST**

The following is a list of the clothing and equipment needed for this training course.

1. Students will be required to wear professional attire. Example: B.D.U. pants, polo shirts, and boots. Of course, uniforms are permitted. No t-shirts or open toed shoes.
2. Rainwear for outdoor classes during bad weather.
3. Students that stay with us should bring their hygiene kit (i.e. soap, shampoo, razer, deodorant, toothbrush, etc.).
4. Mouthpiece for defensive tactics.
5. Groin cup with carrier (males only).
6. Full duty belt with holster, mag pouch, handcuff case, handcuffs and key, etc.
7. Duty weapon with three (3) high-capacity magazines.
8. Under belt (Velcro lined under belt preferred).
9. Four (4) belt keepers
10. Handheld Flashlight (may be issued or purchased).
11. Ballistic vest.



# MISSISSIPPI PEACE OFFICER STANDARDS & TRAINING

## Full-Time Refresher/ Part-Time Refresher/ Refresher Training Packet

Dear Law Enforcement Administrator and Examining Physician:

This training packet contains a medical evaluation, a reimbursement supplement, and an application for enrollment to the Academy. Please complete all forms in accordance with the instructions below. Submit the completed packet (pages 1 - 11) to the Academy at least one week prior to attending a training course, (forms that have been completed six months or more prior to training cannot be accepted). With an increased awareness of the importance of physical fitness in the law enforcement profession, as well as in the overall maintenance of quality of life, the Board on Law Enforcement Officer Standards and Training (BLEOST) has enhanced fitness standards for law enforcement candidates. Students will be participating in vigorous physical fitness training and defensive tactics, as well as stress-related training (physical and mental), in such areas as driving, firearms and officer survival. Driving and firing events incorporate seasonal inclement weather with day and night sessions to further enhance stress-related training.

This medical examination report should provide an adequate evaluation of the physical condition of a law enforcement candidate and identify potential problem areas in each candidate's ability to successfully complete training. Agencies are urged to carefully consider any decision to enroll a student in training who has a potential problem. Students with weight problems, who have not been active in a physical fitness program or who have some medical difficulty, will have a greater probability of not completing the course. If possible, fitness levels should be at or above the minimum levels established in this packet prior to attending the refresher course. **The procedures for completing these forms are as follows:**

<u>Title/Page Number</u>	<u>Usage</u>	<u>Disposition</u>
Memorandum page i	Provide information to the trainee's agency & to the examining physician	To be read and used by the agency and the attending physician, then discarded
Law Enforcement Officer's Duties & Working Conditions page ii	Provide information to the attending physician and to the applicant	To be read by the physician and the applicant, then discarded
Physical Fitness Requirements page iii	Provide information to the physician and to the applicant	To be read by the physician and the applicant, then discarded
Medical Examination Report Health Questionnaire pages 1 & 2	Provide the physician with the trainee's current health information	To be completed by the trainee and agency then given to the physician prior to the trainee's examination
Medical Examination Report Physical Fitness Examination pages 3, 4 & 5	To determine the applicant's ability to participate in the physical fitness program	To be completed and signed by the physician and returned to applicant's agency
NCIC Report and HS Diploma or GED First Aid / CPR Certification Salary Information page 6	Provide information to BLEOST for certification and reimbursement purposes	To be completed by the agency
Law Enforcement Agency's Affidavit and Applicant's Affidavit & Injury Liability Waiver page 7	To swear and affirm the validity of the information given within this document to the training academy and to BLEOST	To be signed and dated by the agency head or authorized signee and by the applicant
Application for Training & Personal Information Summary page 8	Provide training eligibility information to the training academy and to BLEOST	To be completed by the trainee and agency, and returned to the Academy at least two weeks prior to training

**If you have any questions, please call the BLEOST staff at (601) 977-3777.**



## FOR THE PHYSICIAN

### Duties and Working Conditions Encountered by Law Enforcement Officers

Every law enforcement officer employed by a law enforcement unit must be examined by a licensed physician. **The physician's report must conclude that, in the opinion of the physician, the applicant has the ability to physically perform the duties of a law enforcement officer.**

**The duties of a law enforcement officer include, but may not be limited to, performance of the following physical activities:**

1. Use of Firearms
2. Driving Emergency Vehicles
3. Handcuff Prisoners
4. Administer First Aid
5. Rescue Operations
6. Lifting & Carrying 0-70 lbs.
7. Direct Traffic
8. Subdue Prisoners
9. Pursue Suspects
10. Walking-Lateral Mobility
11. Walking Rough Terrain
12. Bending
13. Stooping
14. Crouching
15. Sitting
16. Standing
17. Standing-Long Periods
18. Kneeling
19. Twisting Body
20. Pushing
21. Pulling
22. Running
23. Sense of Touch
24. Reaching
25. Gripping Hands & Fingers
26. Climbing Stairs
27. Climbing Ladders
28. Hearing Alarms
29. Hearing Voice Conversation
30. Color Identification
31. Close Vision
32. Far Vision
33. Side Vision-Depth Perception
34. Night Vision
35. Maintaining Balance
36. Operating Passenger Vehicles
37. Finger Dexterity
38. Speaking

**Working conditions for law enforcement officers may include, but may not be limited to, the following:**

1. Exposure to the Sun
2. Exposure to Inside Temperature Extremes
3. Exposure to Outside Temperature Extremes
4. Dampness
5. High Humidity
6. Noisy Work Areas
7. Work at Heights
8. Work in Confined Space
9. Work in Crowded Areas
10. Working Alone
11. Work with Inmates
12. Exposure to Intense Light
13. Exposure to Noxious Odors
14. Work on High Ladders
15. Working in Remote Locations
16. Wearing Helmets
17. Wearing Safety Glasses
18. Wearing Chemical-Resistant Clothing
19. Wearing Ear Plugs-Muffs
20. Wearing Rubber Boots
21. Exposure to Bee Stings
22. Exposure to Poison Oak
23. Exposure to Dust or Pollen
24. Exposure to Fumes
25. Air Travel
26. Working Long Hours
27. Working with Adult Mental Patients
28. Working Night Shifts
29. Working Day Shifts
30. Working Weekends
31. Exposure to Tobacco Smoke
32. Exposure to Other Smoke
33. Working at High Elevation
34. Working with Intellectual Disabilities
35. Providing Remote Emergency Medical Assist.
36. Scuba Diving

## Information for the Physician - Continued

### Physical Fitness Requirements

The Board on Law Enforcement Officer Standards and Training (BLEOST), in recognizing the importance of physical fitness for academy performance and subsequent job performance, has established physical fitness training standards that must be achieved to successfully complete the training program. The board has established a test that effectively measures cardiovascular endurance and strength. An additional component of fitness, body weight and composition (% of body fat), has a great impact on the examinee's ability to perform the other tests. The evaluation of the candidate's fitness begins with a physician's examination and a determination of the ratio of fat to lean tissue. If an individual's weight exceeds the threshold weight, then a skinfolds caliper measurement should be taken to determine body fat percentage.

The BLEOST will require all board-approved training academies to administer an entry physical fitness test for those students reporting to the training program. The test will be given immediately upon reporting for training and will determine whether a student can remain in the program. This test is an eligibility requirement. A passing score of 50% must be achieved. Those students who fail the test must leave the Academy. They may, however, resubmit their application to attend a future training class.

The test is comprised of three components: agility run, push-ups, and a 1½ mile run and is administered to all Full-time, Part-time, and Refresher trainees. It is the same test administered at the end of the program for Full-time and Part-time trainees (Refresher trainees are not required to take the final test) with one exception: The entry test requires 50% to pass while the final test requires 70%. This requirement does not relieve students from participating in P.T. training once they pass the entry requirement. Full time and Part-time trainees will continue to participate in scheduled P.T. training and must also pass a final P.T. test with a minimum score of 70% to graduate.

Physical fitness can only be achieved over time. It requires a commitment to regular exercise and good eating habits. Thus, it is important to disseminate this information so that all impacted personnel can prepare ahead of time. Scores needed to enter training and to graduate are as follows:

AGE GROUPS		20-29		30-39		40-50+											
	Score	Male	Female	Male	Female	Male	Female										
<b>AGILITY RUN</b> (maximum allowed times for each group measured in seconds)	100%	15:90	17:80	16:40	18:90	17:35	20:55										
	70%	18:60	21:10	19:10	22:20	20:05	23:85										
	50%	20:40	23:30	20:90	24:40	21:85	26:05										
<b>1.5 MILE RUN</b> (maximum allowed times for each group measured in minutes)	100%	9:00	10:48	10:00	12:00	11:00	13:12										
	70%	14:30	17:18	15:30	18:30	16:30	19:42										
	50%	18:10	21:38	19:10	22:50	20:10	24:02										
AGE GROUPS		17-21		22-26		27-31		32-36		37-41		42-46		47-51		52 +	
	Score	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
<b>PUSH-UPS</b> (minimum required in a two-minute time limit)	100%	82	58	80	56	78	54	73	52	72	48	66	45	62	41	56	40
	70%	52	28	50	26	48	24	43	22	42	18	36	17	32	13	26	12
	50%	32	13	30	11	28	10	23	9	22	8	18	7	17	6	12	6

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## MEDICAL EXAMINATION REPORT HEALTH QUESTIONNAIRE

**To be completed by the applicant & the applicant's agency.**

**Print or type**

Applicant's Name \_\_\_\_\_

Doctor's Name \_\_\_\_\_

Applicant's Department/Agency \_\_\_\_\_

Name of Office or Clinic \_\_\_\_\_

Department's Address \_\_\_\_\_

Clinic's Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Telephone Number \_\_\_\_\_

**TO THE APPLICANT:** Medical clearance is required by the Board on Law Enforcement Officer Standards and Training. Your cooperation in completing this questionnaire in a complete and detailed manner will expedite the evaluation and avoid delay. Complete this form (sections A, B., and C) prior to your physical examination and give it to the examining physician at the time of examination. Explain all items answered **Yes** in this questionnaire. Write your own account in **Sections B and C.** Include diagnosis and dates.

**SECTION A - check each condition or ailment that applies **Yes or No.****  
 Explain each **Yes** answer in **Section B** and list physicians consulted in **Section C.**

	Condition	No	Yes	Hosp.		Condition	No	Yes	Hosp.
1	Head injury				24	Sensitivity to dust			
2	Back trouble, pain				25	Other allergies			
3	Any defect of bones/joints including amputations, dislocations, or breaks				26	Frequent colds			
					27	Cancer, malignancy			
4	Lameness				28	Tumor, growth, cyst			
5	Rheumatism, arthritis				29	Complications from childhood diseases			
6	Trick/locked knee, knee injury				30	Polio			
7	Foot trouble				31	Rheumatic fever			
8	Eye injury, surgery, disease				32	Heart trouble, circulatory trouble			
9	Wear or have worn glasses/contacts				33	High, low blood pressure			
10	Hard of hearing, hearing problems				34	Varicose veins			
11	Wear or have worn a hearing aid				35	Pernicious anemia, leukemia, other blood disorders or ailments			
12	Headaches								
13	Mental illness, nervous breakdown				36	Hepatitis, jaundice, other liver ailments			
14	Addiction to drugs, alcohol				37	Diabetes, sugar in urine			
15	Fainting, dizzy spells				38	Ulcers, other stomach trouble			
16	Epilepsy, fits				39	Colitis			
17	Any disorder of the nervous system				40	Gall bladder trouble			
18	Tuberculosis, another lung trouble				41	Kidney/bladder trouble			
19	Shortness of breath				42	Piles/hemorrhoids			
20	Asthma				43	Rupture/hernia			
21	Bronchitis				44	Mononucleosis			
22	Allergic reaction to poison oak, ivy				45	HIV/ARC/AIDS			
23	Skin trouble								

## Health QUESTIONNAIRE - CONTINUED

SECTION A (contd.)		No	Yes
46	Have you ever had or been advised to have an operation?		
47	Have you ever been a patient (committed or voluntary) in a mental hospital?		
48	Have you had any other illness, injury or physical condition not previously named (other than in childhood)?		
49	Have you had an injury within the last 5 years which caused you to lose time from work?		
50	Have you ever been denied employment or insurance for medical reasons?		
51	Have you ever been deferred from military service for medical, emotional or health reasons?		
52	Have you ever been discharged or released from employment or from the armed forces for medical, emotional or health reasons?		
53	Have you ever received or applied for pension or compensation for disability or injury?		
54	Are you presently under the doctor's care for any condition?		
55	Have you taken any prescribed medication in the last 12 months for any reasons?		
56	Do you or have you ever had any physical or emotional limitations?		

SECTION B	Explain all items answered <b>Yes</b> in <b>Section A</b> of this questionnaire. Continue 8.5 x 11 sheets of paper, if necessary, and attach to this page.	
Condition #		

SECTION C	If you saw a doctor for any conditions answered <b>Yes</b> , then list the physician's name and office address below.	
Condition #	Physician's Name	Office Address (street/P.O. box, city, state)

**NOTE: Any falsification, withholding or failure to answer all questions completely and accurately may cause revocation of certification and/or expulsion from training. MCA § 97-7-10 "Fraudulent Statements and Representations" provides for severe penalties for misrepresentations or fraudulent statements to a board. This statute authorizes a fine of up to ten thousand dollars (\$10,000) and a jail sentence of up to five (5) years.**

**PHYSICAL FITNESS EXAMINATION**

Name \_\_\_\_\_ Age \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

**THRESHOLD WEIGHT TABLE**

Height in Inches	Threshold Weight	Height in Inches	Threshold Weight
52	75	69	176
53	80	70	184
54	85	71	192
55	89	72	200
56	94	73	209
57	99	74	217
58	105	75	226
59	110	76	235
60	116	77	245
61	121	78	255
62	128	79	265
63	134	80	275
64	141	81	285
65	147	82	297
66	154	83	307
67	161	84	318
68	168		

Threshold weight (height in inches divided by 12.3, then cubed) shall be utilized to evaluate an individual's fitness as it relates to body fat composition. Individuals who exceed the threshold weight will then be checked by skinfolds for percent body fat.

**BODY FAT LIMITS**

MALE	AGE GROUPS			
	20-29	30-39	40-49	50-59
% of Body Fat	20.4	23.5	25.5	27.1
FEMALE	AGE GROUPS			
	20-29	30-39	40-49	50-59
% of Body Fat	27.7	28.9	32.1	35.6

Considering the threshold weight, body fat percentage and other individual characteristics, I consider this Individual's present weight of \_\_\_\_\_ pounds to be \_\_\_\_\_ satisfactory; \_\_\_\_\_ excessive; \_\_\_\_\_ deficient. Under Proper medical supervision, the applicant should \_\_\_\_\_ lose/ \_\_\_\_\_ gain- \_\_\_\_\_ lbs.

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



1. **Visual Acuity** If applicant wears glasses, test, and record with and without glasses.)

With Glasses right 20/\_\_\_\_ left 20/\_\_\_\_ both 20/\_\_\_\_ Field of Vision right \_\_\_\_\_ left \_\_\_\_\_  
Depth \_\_\_\_\_ Color \_\_\_\_\_  
Without Glasses right 20/\_\_\_\_ left 20/\_\_\_\_ both 20/\_\_\_\_ Perception \_\_\_\_\_ Perception \_\_\_\_\_

Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_

2. **Hearing** right 15/\_\_\_\_ left 15/\_\_\_\_

Drum perforation or damage: \_\_\_\_\_

Hearing aid \_\_\_\_\_ (Normal hearing is generally considered to be able to distinguish the words in  
A whispered conversation from ten (10) feet away.)

Note any abnormalities or comments: \_\_\_\_\_

3. **Head** Note any injury, deformity or disease involving.

Nose and sinus \_\_\_\_\_ Throat and neck \_\_\_\_\_

Teeth and jaw \_\_\_\_\_

Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_

4. **Lungs** Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_

5. **Cardiovascular System**

Action	blood pressure	pulse	sounds	rhythm
At rest	____/____	____	____	____
After moderate Exercise	____/____	____	____	____
Two minutes after Moderate exercise	____/____	____	____	____

Circulation to extremities: \_\_\_\_\_

EKG results: \_\_\_\_\_

(The trainee cannot start P.T. without undergoing an EKG examination.)

Note any abnormalities or comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1. **MUSCULO-SKELETAL SYSTEM** (Test by bending, stooping, and squatting. Also, test by head, arm, hand, finger, leg, and foot motions.)

Spine: Mobility \_\_\_\_\_ Symmetry \_\_\_\_\_ Posture \_\_\_\_\_ Upper Extremities \_\_\_\_\_ Lower Extremities \_\_\_\_\_

Note any abnormalities or comments: \_\_\_\_\_

2. **NERVOUS SYSTEM** Note any abnormalities or comments: \_\_\_\_\_

3. **ABDOMEN, RECTAL** Note any abnormalities or comments: \_\_\_\_\_

4. **GENITO-URINARY** Urinalysis: Specific gravity \_\_\_\_\_ Sugar \_\_\_\_\_ ALB \_\_\_\_\_

Note any abnormalities or comments: \_\_\_\_\_

5. **SKIN** Note any abnormalities or comments: \_\_\_\_\_

6. Are there any conditions physical, mental, or emotional which in your opinion suggest a need for further examination? \_\_\_\_\_ If yes, explain on a separate 8½ by 11-inch sheet of paper.

7. With respect to the duties and conditions listed on page ii. do you have any reservations about this candidate's ability to physically perform the duties of a law enforcement officer? \_\_\_\_\_ if so, explain on a separate 8½ by 11-inch sheet of paper.

8. Does the examinee have any defects or injuries that would prohibit safe operation of a motor vehicle under adverse or stressful situations? \_\_\_\_\_ If so, please explain.

9. Does the examinee have any physical defects or injuries that would prohibit participation or represent a safety hazard while participating in firearms training? \_\_\_\_\_ If so, please explain.

10. Is the examinee capable of or able to perform the physical exercises listed on page iii at the levels that are indicated? \_\_\_\_\_ If not, please explain on a separate 8½ by 11 sheets of paper.

### PHYSICIAN'S AFFIDAVIT

I, the undersigned, do hereby swear and affirm that on the date stated below I completed a physical examination of the applicant named in this Medical Examination Report. Further, it is my medical opinion that the examinee **is** physically able to successfully complete refresher training and physically able to perform the duties of a law enforcement officer.

Print or Type the Name of Attending Physician \_\_\_\_\_

Date of Examination \_\_\_\_\_

Signature of Attending Physician \_\_\_\_\_

**Attach a copy of the applicant's NCIC Report, proof of successful completion High School education (e.g. - High School Diploma or GED) and First Aid/CPR Certification to the top left corner of this page.**

**Salary Information**

Any reimbursement of training expenses will be authorized only for those agencies and subdivisions of the state who are in compliance with all provisions of the Law Enforcement Officers Training Program (LEOTP) to include those policies and procedures established by the Board on Law Enforcement Officer Standards and Training pursuant to the LEOTP. The board staff shall review all the information available on each graduating class and determine the eligibility and amount of reimbursement to each agency.

**NOTE: As of July 1, 2013, any officer (law enforcement trainee) who is not certified within one year (within two years for Part-time certification) from his or her date of hire is not authorized to be paid a salary. Accordingly, the Board will not reimburse any salaries paid under such circumstances. However, any person, who, due to illness or other events beyond his or her control, could not attend the required school or training as scheduled, may serve with full pay and benefits in such a capacity until he or she can attend the required school or training.**

**Attach a copy of the applicant's payroll voucher in the blank space below or complete the following statement. The voucher must show the number of regular hours worked and the amount of pay for those hours.**

The person named in this application will be paid a base (circle one)            hourly,    weekly,    biweekly, or monthly salary in the amount of \$\_\_\_\_\_ during his or her refresher training.

**Attach the applicant's payroll voucher below, if needed**



**NOTE: MCA § 97-7-10 "Fraudulent Statements and Representations" provides for severe penalties for misrepresentations or fraudulent statements to a board. This statute authorizes a fine of up to ten thousand dollars (\$10,000) and a jail sentence of up to five (5) years.**

## LAW ENFORCEMENT AGENCY'S AFFIDAVIT

I, the undersigned, do hereby swear and affirm that on the date stated below I reviewed the results of this candidate's Medical Examination Report, to include all comments and/or abnormalities, the Application for Training and Personal Information Summary. I certify that to the best of my knowledge the applicant is physically qualified to perform the duties of a law enforcement officer and that he or she has passed a physical examination, that there are no willful misrepresentations, omissions or falsifications in the statements and answers to questions within this document, that all statements and answers are true and correct to the best of my knowledge and belief, that the fingerprints of the applicant are on file with the Department of Public Safety/Criminal Investigation Bureau and with the FBI. Further, I certify that the applicant is a law enforcement officer as defined in MCA § 45-6-3 (c) and that he or she has been recruited pursuant to Chapter 474, Sections 6 and 11 of the General Laws of the State of Mississippi and is approved, by me, for attendance at the Academy and will be considered on active-duty status, with my organization, during his or her training period.

\_\_\_\_\_  
Print or Type the Signee's Name

\_\_\_\_\_  
Signature of the Agency Head or Authorized Signee

\_\_\_\_\_  
Date

## APPLICANT'S AFFIDAVIT & INJURY LIABILITY WAIVER

I, the undersigned, do hereby swear and affirm that there are no willful misrepresentations, omissions or falsifications in the statements and answers to questions within this document, and that all statements and answers are true and correct to the best of my knowledge and belief. I agree to obey the Academy regulations and understand that I am subject to dismissal from the Academy for any infraction. Should a question of my integrity or that of a fellow student arise because of some incident while attending the Academy, I will voluntarily submit to a polygraph examination upon request. I understand that any reported criminal violation will be turned over to the appropriate law enforcement agency for investigation. I understand that I will only be covered to the extent that I would be covered for any illness or injury incurred while on duty at my employing agency under personal or department medical insurance. Further, I certify that I am in good health, physically fit, and of good moral character. I hereby release the Board on Law Enforcement Officer Standards and Training (BLEOST) and any department officially associated or connected with the Academy of attendance from liability in case of illness or accident.

I also understand that by gaining entrance into \_\_\_\_\_ Academy, this facility has become my Academy of record. If I withdraw voluntarily, or am dismissed by the academy staff, I cannot attend any other academy unless I am released to do so by the academy director. Any previous attempts to complete the Law Enforcement Officers Training Program must be disclosed to the academy staff before admittance.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date Signed

**APPLICATION FOR TRAINING AND PERSONAL INFORMATION SUMMARY**

Agency or Department \_\_\_\_\_

Dept.'s Address \_\_\_\_\_ Dept. 's Phone Number \_\_\_\_\_  
Street or Post Office Box City Zip

Name of Applicant \_\_\_\_\_ Social Security Number \_\_\_\_\_  
Last, First Middle

Date of Employment \_\_\_\_\_ Place of Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Address \_\_\_\_\_ Phone Number \_\_\_\_\_  
Street or Post Office Box City Zip

Total criminal justice experience (years) \_\_\_\_\_ Criminal justice training completed \_\_\_\_\_/hrs.

Does the applicant have current (check if yes): Intoxilyzer Certification? \_\_\_\_\_ First Aid Card? \_\_\_\_\_

High School Graduate \_\_\_\_\_ or G.E.D. \_\_\_\_\_ Email: \_\_\_\_\_

Name of School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

College Attended \_\_\_\_\_

Degrees held or College Units (credit hours) earned \_\_\_\_\_

Military Experience \_\_\_\_\_  
# of Years Rank Branch of Service

Spouse's Name \_\_\_\_\_ Child's Name(s) \_\_\_\_\_

Special Skills \_\_\_\_\_

Languages \_\_\_\_\_ Hobbies \_\_\_\_\_

Family Doctor \_\_\_\_\_ Known Allergies \_\_\_\_\_

Emergency Contact & Phone Number \_\_\_\_\_ Alternate Contact & Phone Number \_\_\_\_\_

**Attach the applicant's photograph below. Trim the photograph to fit.**

**Regarding office(s) attending Refresher Training Course**

**Date** \_\_\_\_\_

**PLEASE INDICATE IF YOUR OFFICER HAS ATTENDED ANOTHER ACADEMY AT ANY TIME AND SIGN BELOW.**

\_\_\_\_\_ **NO**    **Officer HAS NOT attended another academy**

\_\_\_\_\_ **YES**    \_\_\_\_\_ **Officer HAS attended another academy. If Academy Attended**    **if yes, which Academy and date attended.**

\_\_\_\_\_ **Date Attended**

\_\_\_\_\_ **Officer's Name**

\_\_\_\_\_ **Name of Department**

\_\_\_\_\_ **Signature of Department Head**

