



DEPARTMENT OF PUBLIC SAFETY STATE CAPITOL POLICE



350 High Street, Jackson, MS 39201 • (601)359-3125

Commissioner Sean Tindell

Chief Wesley B. Luckey III

To: All Sworn MS State Capitol Police Personnel

Position: Court Services Officer (Officer)– Capitol Police – CCID Municipal Court

Opening Date: January 15, 2025, 0900 hours Closing January 20, 2025, 1700 hours

Position: Court Services Officer (4)

Closing Date: Monday, January 20, 2025, 1700 hours (5:00PM)

Salary: Lateral Transfer

Hours: 8-hour shift (Mon-Fri). Must be able to adjust work hours as needed.

Location: Jackson, MS

About the Position: The Court Services positions (4) will be assigned to the new Capitol Complex Improvement District (CCID) Municipal Court located at 201 Jefferson Street, Jackson, MS 39201. Duties will include the following: Officers will serve as courtroom security; searches of people entering the court and creating the docket of the court as they are signed into the facility. Duties will also include Bailiff responsibilities during court, maintaining decorum in the courtroom and protecting the Judges and other courtroom personnel. Officers will be responsible for prisoner transports for court and assistance with maintaining security of prisoners in the courtroom. Duties may also include the following: assisting with community service, ankle monitoring and booking.

Minimum Qualifications:

- Certified (FULL-TIME) through the Board on Law Enforcement Standards and Training (BLEOST), and Law Enforcement certificate must be in good standing with the Board on Law Enforcement Standards and Training (BLEOST).

Selection Process:

1. Background Investigation
2. Panel Interview Board
3. Recommendation(s) to the Chief of Police

How to Apply: Candidates should submit a letter of interest along with a resume containing all employment history, training records, qualifications, and certifications in-person or email: Lieutenant Porfirio Grimaldo at PGrimaldo@dps.ms.gov, 350 High Street, Jackson, MS 39201, no later than the listed closing date.

If you have any questions regarding this position, please contact Lieutenant Porfirio Grimaldo at 601-927-1994 or by email: PGrimaldo@dps.ms.gov